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| Position | Art and Textiles Technician |
| Salary | Support Staff Pay Scale Spine Point 19 to 26 – £27,276.78 to £32,201.91 [FTE] |
| Hours | 37.5 hours |
| Work Pattern | 41 weeks |
| Contract type | Permanent |
| Responsible to | Head of Department |
| Location | Mossbourne Victoria Park Academy |
| Key relationships | Teaching staff within Art, Textiles and Learning Area. |
| Start date | 28 th August 2024 |

The Mossbourne Federation

Mossbourne is the realisation of Sir Clive Bourne’s dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from innovative and enlightened approaches to teaching & learning. The Federation’s calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically. The Mossbourne Federation consists of four academies: Mossbourne Community Academy (MCA) secondary and sixth form, Mossbourne Victoria Park Academy (MVPA) secondary, Mossbourne Parkside Academy (MPA) and Mossbourne Riverside Academy (MRA), both primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce who come from diverse backgrounds. We particularly welcome applications from people of Black, Asian, and other minority ethnic descent. Injustice, discrimination, and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

Mossbourne Victoria Park Academy (MVPA)

At Mossbourne Victoria Park Academy (MVPA) we continue to build on the Federation’s ethos of exceptional education for all our pupils. With learning at the heart of everything we do, MVPA continues to raise expectations and achievement in Hackney and its neighbouring boroughs, with the belief that all pupils can fulfil their true potential. Our staff deliver excellent lessons; our pupils enjoy a vibrant enrichment programme and have access to debate, speech-making, and presentation training through our oratory specialism. Our excellent teaching staff work in a rewarding environment where everyone pulls together for the same thing, the best possible deal for our pupils.

Why work for us?

The chance to really make a difference to the young people who need it the most.

Our students need the best possible teachers and support staff as they must overcome significant disadvantage if they are to succeed. 41% of our students are eligible for the pupil premium grant, 18% have a special educational need and 21% have English as an additional language. Our results put us in the top 100 schools in the country for pupil progress, because we believe all students can succeed and go to great lengths to achieve this.

A fantastic working environment

We place ultimate value on respect for staff; behaviour is beyond outstanding; the teacher is sacred. This is a school in which you can really teach. The school is housed in a beautiful Grade ii listed Huguenot building and a purpose built modern one. As you would expect, classrooms and offices are all fully equipped.

Enhanced Pay

We pay a Mossbourne allowance of an additional £1600 to teachers on the main pay scale.

A truly supportive culture

We offer excellent and frequent opportunities to reflect on and improve your practice, with first rate professional development for all, and a specialist programme for ECTs.

A range of benefits and perks

including but not limited to: Season Ticket Loans; Tax free bicycle purchase; Recruitment Applicant Awards; Free staff fitness classes; Corporate gym membership; Tax free childcare vouchers; Discounts at local restaurants; Employee Assistance Programme.

As of 1st September 2023, The Mossbourne Federation will provide private health insurance for all employees from the award-winning healthcare provider, ‘Benenden Health’. Because we prioritise staff health and well-being, the

membership fee and the associated tax is fully paid by the Federation making this a competitive benefit of working for The Mossbourne Federation.

The Expressive and Performing Arts Learning Area

The Learning Area consists of Art, Textiles, Food & Nutrition, Music, Drama and Physical Education. It is housed in a custom-designed building built in 2014, making for a first-rate working environment. The learning area includes a drama studio, chapel, sports hall, kitchen, a music room, several music practice rooms including a music technology suite, a textiles room and two art rooms. There are currently 17 staff in the learning area. Big highlights for the Learning Area are the annual whole school production, Moss Fest and Year 7-10 sports day at Mile End Stadium. The learning area plays a huge contribution to the extracurricular and enrichment offer at our Academy.

The Art and Textiles Department

All students at the Academy study art, textiles and food as a part of a carousel during year 7 and 8. In year 9 they have two hours per week of a creative pathways subject which they study in two 16-week blocks over the academic year. In year 10 they can choose fine art or textile design as a GCSE option which is taught over three hours per week throughout year 10 and 11.

Projects in art and textiles are broad and varied with drawing, painting, printing, 3D modelling with clay, wire and other sculpture materials taught in art. In textiles, students explore many processes including equipment such as the sewing machines, the heat press, wax pot and the dye sublimation printer.

Job Summary

You will be passionate about supporting the Art and Textiles departments in a variety of areas. Responsibilities will include stock control, maintaining equipment and assisting in the set-up, planning and delivery of the practical elements of lessons. The successful applicant will be well organised, personable, motivated and willing to go the 'extra mile'.

Main Duties & Responsibilities:

- Promoting and being committed to the Academy's aims and objectives and to implement Academy policies
- Be responsible for the ordering and stock control of all expressive Arts materials and resources
- To ensure all equipment in Art and Textiles Design is in good working order and is ready to be used
- To monitor and maintain all materials and resources are full stocked
- To manage and potentially implement change in stock control procedures
- To maintain all stock rooms are maintained and all equipment is accessible to students and staff
- To work with the Head of Department and other staff members to ensure students receive an outstanding experience when studying the practical elements of Art and Textiles
- To monitor budgets for each department and report to the HoLA half-termly on spend
- To ensure classrooms are set up ready for teaching with teaching materials out and ready to be used
- To support staff in lesson preparations including photo-copying and formatting booklets/materials
- To be pro-active in receiving set-up orders from staff to ensure lessons and transitions are smooth
- To deliver outstanding support to teachers delivering practical subjects
- To keep abreast of developments in Health and Safety.
- To support enrichment opportunities and support students within Art, Textiles, enrichment activities and trips
- To be flexible and prioritise tasks across the department and the across the two subjects
- To undertake duties as directed and in accordance with Academy expectations
- To support with Academy productions and other events
- To have a working knowledge of practical requirements in Fine Art and Textiles
- To support and maintain display work across the Academy
- To support with extra-curricula activities such as exhibitions, learning area concerts and Drama productions which may be outside the Academy's working day
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description

| Person Specification | | | | |
|--|--|----------------------------|------------------|----------|
| E Essential Or D Desirable | Requirements | Assessment Criteria | | |
| | | Interview | Application Form | Task |
| Experience | | | | |
| E | Ability to reflect on your own working practice and adapt accordingly | X | | |
| E | Ability to work independently and as part of team | X | X | |
| E | Ability to develop and maintain positive relationships with teachers, support staff and students | X | X | |
| E | Efficient organisation of resources and equipment | X | X | |
| IT knowledge | | | | |
| D | Expert knowledge of the Microsoft package (Word, Excel, Outlook, Publisher, Power Point) | | X | X |
| D | Ability to swiftly adapt to and utilise new/various systems / software such as 2D design | | X | X |
| D | Capable of making effective and appropriate use of ICT in ordering, communication and stock control | | X | |
| Behavioural Competencies | | | | |
| E | Excellent analytical and multi-dimensional communication skills | X | X | X |
| D | Strategic approach, ability to see the 'big picture' and also think 'outside of the box' | X | X | |
| D | The initiative to work independently with minimal supervision | X | X | |
| E | Ability to meet ALL deadlines internally and externally ensuring output consistently is of an exemplary standard | X | X | X |
| E | Must have the upmost integrity as well as high levels of motivation & commitment. | X | | |
| E | Proactive approach & efficient time management & prioritisation skills | X | X | X |
| E | Genuine interest & passion for the education of young people & the ability to contribute more widely to the life and community of the Federation | X | X | |
| Applicable to all staff | | | | |
| E | Undertake training as required to fulfil the requirements of the role | X | X | X |
| E | Support Mossbourne's efforts both verbally and non-verbally (i.e. Via actions and attitude), including adjusting performance and practice in accordance with Mossbourne's initiatives and findings | X | X | X |
| E | Recognise your role as part of the succession of Mossbourne | X | X | X |
| E | Play an active role in terms of Safeguarding all students and adults | X | X | X |

Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met. Mossbourne Federation provides equal employment opportunities to all employment applicants and employees without regard to race, colour, religion, gender, sexual orientation, national origin, age, disability or status. The document is not a comprehensive list; it simply outlines expectations of this role. This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.